

File # \_\_\_\_\_

Date: \_\_\_\_\_

Fee: \_\_\_\_\_

## **APPLICATION FOR AN APPEAL**

to the Zoning Board of Review or Board of Appeal, Town of New Shoreham

Appeal of a Decision of the: \_\_\_\_\_ Building Official  
\_\_\_\_\_ Planning Board  
\_\_\_\_\_ Historic District Commission

Other Appeal under Zoning Board's jurisdiction: \_\_\_\_\_

1. Appellant: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

2. Owner of Subject Property: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

3. If the appellant is not the owner, state the relationship to, or the interest in, the subject property.

\_\_\_\_\_

4. Description of Subject Property:

a. Street address \_\_\_\_\_

b. Assessor's Plat: \_\_\_\_\_ Lot: \_\_\_\_\_

c. Zoning District: \_\_\_\_\_

5. Identify the specific decision appealed from, including the date of the decision.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. \_\_\_\_\_ Provide a copy of the order or decision which is being appealed, if written.

7. Explain the appellant's standing to bring the appeal.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Describe in detail the reasons for the appeal including a detailed explanation of the reason why the decision was in error (include references to governing provisions of any ordinances).

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9. Include any plans, documents, reports or information supporting the appeal.

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10. \_\_\_\_\_ Radius map of all properties within two hundred (200) feet of all the property lines of the subject property.

11. \_\_\_\_\_ List of names and addresses of all owners of property within 200' of the subject property.

12. \_\_\_\_\_ Check or money order, payable to the Town of New Shoreham, as follows:

|  |          |
|--|----------|
| Appeal from a decision of the Building Official            | \$150.00 |
| Appeal from a decision of the Historic District Commission | \$150.00 |
| Appeal from a decision of the Planning Board               | \$300.00 |
| Certified mail costs (if applicable)                       | \$ _____ |

13. Transcript fee agreement: In the event that I choose to appeal the decision of the Zoning Board of Review in this matter, I hereby agree to pay the cost of transcription of the record of the decision so appealed.

Respectfully submitted,

\_\_\_\_\_  
Appellant's Signature

\_\_\_\_\_  
Date