

TOWN OF NEW SHOREHAM
Request for Qualifications

GIS Professional Services

The Town of New Shoreham is seeking statements of qualification for a Geographic Information Systems (GIS) Professional to: coordinate town GIS activities; maintain and enhance geo-spatial datasets; collaborate with efforts to leverage the capabilities of the GIS as an integral part of other town processes and databases as appropriate to streamline and enhance town operations and services to internal and external users; develop and/or maintain metadata and documentation describing active GIS capabilities, datasets, projects, map products, and routine data update processes.

Central to the role of the GIS Professional is the ability to assess municipal end-user needs and identify approaches to leverage the GIS to meet those needs. Services of the GIS Professional will be on a contracting basis and efforts will be under the general direction of the Town Manager. The GIS Professional will work collaboratively with the town's information technology team in defining and executing plans for meeting the town's evolving information needs, integrating GIS and departmental database applications into town processes as appropriate.

The services of less experienced GIS technicians may be engaged to support efforts of the GIS Professional, as needed to provide the most cost-effective benefit to the town.

Desired qualifications include:

1. Proficiency with the ESRI suite of GIS products
2. Technical proficiency in GIS analysis; data management and maintenance; acquisition, conversion, integration, and cartographic representation of spatial data sets and tabular source material
3. Capability for creative deployment of GIS solutions to users within the various Town departments, Boards & Commissions, and for public access
4. Capacity to remain current in GIS and spatial data management methods, tools, and innovations
5. Knowledge of public and private data sources, geographic data and metadata standards, federal and state spatial data policies and guidelines
6. Ability to assist in the development and implementation of the GIS project plans and budgets
7. GIS project management experience

GIS Professionals desiring consideration are requested to provide a signed original and two copies of a brief Statement of Qualifications. Please address the following items in your Statement:

1. Name, address, telephone number and email address
2. Firm name, if applicable
3. General GIS experience
4. Proficiency with specific ESRI GIS software products and versions
5. Experience with municipal GIS
6. Experience with RIGIS and/or GIS data repositories such as FEMA, USGS, USFWS
7. Any relevant experience leveraging GIS to improve processes and/or services
8. Indicate any of the desired qualifications that you do not possess
9. References, including contact information and relevant projects and timeframes

This posting will remain active until position is filled.

Please send all responses to:

Office of the Town Manager
PO Box 220
Block Island, RI 02807