

**HISTORIC DISTRICT COMMISSION
SIGN APPLICATION**

Owner of Property _____ Phone # _____

Owner's Mailing Address _____

Applicant _____ Phone # _____

Applicant's Mailing Address _____

Location of Property _____

Plat # _____ Lot # _____ Parcel # _____

Size of Sign _____ Type & Material _____

Building Frontage _____ feet (See Article 5- Section 504-2b &4)

THE FOLLOWING MATERIALS MUST BE SUBMITTED WITH EACH APPLICATION:

1. Photographs of the entire building site where the proposed sign will be located.
2. A scale drawing of the proposed sign with all wording to be contained on the sign.
3. If the sign is to be placed on a building, a scale drawing of the appropriate elevations showing the proposed sign. If the sign is free standing, then the support must be documented, with elevations, by a drawing.
4. If a building has more than one tenant and the building requires more than 1 sign any application for signage must show all existing and proposed signage square footage calculations.
5. A check in the amount of \$50.00, made payable to the Town of New Shoreham.

****Please plan to attend the meeting at which your application will be reviewed.**

Signature of Applicant: _____ Date: _____

Signature of Owner: _____ Date: _____

Signature of HDC Chairman: _____ Date: _____

Action Taken by HDC Board: _____ Date: _____

PLEASE NOTE

Once approved, this Sign Application, along with the signed, approved plans must be forwarded to the Building Department in order to obtain a valid Building Permit.

**HISTORIC DISTRICT COMMISSION
SIGN TABULATION**

| | Sign (Sq. Footage) | Type of Sign (1) | Location (2) | Material | Colors | Font | Business Name on Sign |
|---|---------------------------|-------------------------|---------------------|-----------------|---------------|-------------|------------------------------|
| EXISTING SIGNAGE | | | | | | | |
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| Total Square Footage of Existing (A) | | | | | | | |
| PROPOSED SIGNAGE | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Total Square Footage Proposed (B) | | | | | | | |
| Total Sign Sq. Footage A + B | | | | | | | |
| Building Frontage(ft.) | | | | | | | |

- 1) Free Standing (F); Wall Mounted (W); Projecting(P); A Frame (A); Symbols(S); Flag/Banner(B)
- 2) Front of Building(F); Side of Building (S); Rear of Building (R); Post- Mounted(P)